

**WELCOME TO OUR PRACTICE**

Please fill out this form from your desktop or mobile device, save it, send it to Cardio@gio.care, or print to fill it out by hand and fax it to (407) 480-4445.

---

## **Cancellation Policy**

### **Cancellation of an Appointment**

If it is necessary for you to cancel your scheduled appointment, we require that you call the office at least one (2) working days in advance. Appointments are in high demand, and early cancellation will give another person the possibility to have access to timely care.

### **How to Cancel Your Appointment**

To cancel an appointment, please call 407-480-4445. Please speak directly with a scheduler. We do not accept cancellations via email at this time.

### **Late Cancellations or No Show**

Patients failing to cancel their appointment as indicated above (at least 24 hrs in advance) are due to pay an administrative fee: Office visit: \$25; Procedure: \$100  
Once patients' fees are paid in full, they will be able to schedule a new appointment.

Signature \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_